

THE ROCKWOOD FARMERS' MARKET

VENDOR APPLICATION 2020



Date of application	
Vendor organization	Phone
Contact person	Phone
Business Address	
City	Postal code
Email	

Category (select one) Please select the category that best represents the majority of your products

Farmer	<input type="checkbox"/> Producers of farm products (fruit, vegetables, meat, poultry, dairy, fish, nuts/seeds, honey, maple products and plants/flowers, cider or wine) who are selling a minimum of 65% of their own products
Other Food	<input type="checkbox"/> Food products prepared by the Vendor for consumption or sale at the Market
Non Edibles, Arts & Crafts	<input type="checkbox"/> Handmade goods created by the Vendor
Service, Other	<input type="checkbox"/> Community-based service/public-interest/educational or other non-profit

Please describe all products that you plan to sell (attach a separate sheet if needed). NOTE: if you wish later to add a product, provide a revised list in writing and receive written OK from organizers prior to selling.

FEES AND ACKNOWLEDGMENT

The full-season Vendor fee for the rental of one Market stall space (10'x10', no hydro**) for the 2020 season (June 10–Oct. 7), total 18 weeks is \$360.00. The daily rate is \$30. Part time fees are available for regular part time attendance. Fees are non-refundable. **Please contact us if your stall requirements are different.

Please select your payment method:
 cheque, cash, Interac transfer to email address below (please use password “vendor2020”).

All Farmers and Other Food Vendors must submit a Wellington-Dufferin-Guelph Public Health **Farmers' Market Food Vendor Form**, 30 days prior to attendance at the Market.
 This form is available from: <https://www.wdgpUBLICHEALTH.ca/your-community/farmers-market-food-vendors-form> .

I have read, understood, and agree to abide by the **Rockwood Farmers' Market Handbook of Rules and Regulations** (available at <http://therockwoodfarmersmarket.ca/our-vendors/>). If selected as a Vendor I shall be solely responsible for all necessary licenses, permits, inspections and certifications for the sale of my products.

Vendor Name: _____ Vendor Signature: _____

Scan and return to TheRockwoodFarmersMarket@gmail.com or e-mail to make alternate arrangements.

ROCKWOOD FARMERS' MARKET RULES AND REGULATIONS 2020

By signing the Vendor Application, you agree to abide by the Rules and Regulations as outlined in the Rockwood Farmers' Market Handbook.

You can see or download the full Rockwood Farmers' Market Handbook of Rules and Regulations at:

<http://therockwoodfarmersmarket.ca/our-vendors/>

Market location, dates and times:

- The 2020 Rockwood Farmers' Market will be held at Rockmosa Park, 120 Rockmosa Drive, Rockwood.
- The Market will operate rain or shine, on Wednesdays from 4pm to 7pm, June 10 to Oct. 7, 2020.

Some Key Vendor responsibilities - summarized from the Handbook of Rules and Regulations:

- **Application and fee payment:** All Vendors must maintain an up-to-date Application Form on file with the Rockwood Farmers' Market. All fees must be paid prior to attending your first market.
- **Products:** The Rockwood Farmers' Market is a true Farmers' Market (51% or more Primary Producers). Vendors are responsible for providing a detailed list of all products to be sold at the Market, as part of their application, so that we may maintain the balance of vendors and reduce or plan for any overlap between vendors. Vendors wishing to add to or change their list must inform the Market in writing, and wait until written approval is received before selling, displaying or sampling any new product.
- **Food Safety:** Food Vendors (including Farmers) must complete the Wellington-Dufferin-Guelph Public Health Farmers' Market Food Vendor Form 30 days prior to attending the Market. All vendors handling food products must maintain a high standard of personal hygiene and cleanliness and abide by the appropriate health and safety regulations.
- **Permits, Regulations and Compliance:** All products being sold at the market must comply with applicable Provincial and Federal regulations regarding labeling, measures, health and safety, etc. Vendors are responsible for obtaining any and all required licenses, permits, inspections and certification for the products they will be selling. Furthermore, vendors must fully comply with the terms of the Rockwood Farmers' Market as outlined in the Handbook of Rules and Regulations. Failure to do so may be grounds for termination of the Vendor Agreement.
- **Insurance:** The Rockwood Farmers' Market carries basic Public Liability and Property Damage Insurance through Farmers' Markets Ontario, however any additional insurance coverage is the responsibility of the individual vendor. The Rockwood Farmers' Market bears no responsibility for any vendor property at the market. Wineries, Cideries & Storefront Commercial Vendors are required to provide The Rockwood Farmers' Market with a Certificate of Insurance from their insurance company listing The Officers & Directors of Farmers' Markets Ontario and The Rockwood Farmers' Market as Additional Insured.
- **Punctuality:** If unable to attend on a given Market Day, vendors are asked to notify the Market Manager ASAP. Vendors are to complete stall set up by 3:45pm. Vendors are expected to keep their booths/stalls open until 7pm. Vendors are asked not to begin tear down until after 7pm, unless planned ahead of time in consultation with the Market Manager. Vendors must pack up immediately after 7pm and clear the area by 8pm.
- **Loading/unloading/parking:** Vendor loading/unloading and vendor parking is permitted in designated areas only.
- **Displays:** Vendors must provide their own display materials. Furthermore all tents, shade structures, canopies, products and display materials shall be adequately and safely secured from wind in a manner that does not cause damage to the park infrastructure, using adequate counterweight from specially designed sand bags, or blocks. Each vendor's business name and contact information must be prominently displayed.
- **Waste:** Stalls must be kept clean, and at the end of the Market day, vendors must take away all waste that they produce and ensure that the area around their stall is free from litter.
- **Smoking:** Smoking is NOT permitted in or near the stall areas, or anywhere on the Market site.