

THE ROCKWOOD FARMERS' MARKET

VENDOR APPLICATION 2019



| | |
|---------------------|-------------|
| Date of application | |
| Vendor organization | Phone |
| Contact person | Phone |
| Business Address | |
| City | Postal code |
| Email | |

Category (select one) **Please select the category that best represents the majority of your products**

- Farmer** Producers of farm products (fruit, vegetables, meat, poultry, dairy, fish, grass, seeds, honey, maple products and plants/flowers) who are selling a *minimum of 65% of their own products*.
- Prepared Food** Food products prepared by the Vendor for consumption or sale at the Market
- Arts and Crafts** Handmade goods created by the Vendor
- Other** Community-based service/public-interest/educational or other non-profit

Please describe your products (attach a separate sheet if needed):

FEES AND ACKNOWLEDGMENT

The full-season Vendor Fee for the rental of one Market stall space (10'x10', no hydro**) for the 2019 season (June 12–Oct. 9), total 18 weeks—is \$360.00. **The Early-Bird rate is \$330, ends March 31st.** The daily rate is \$30. Fees are non-refundable. **Please contact us if your stall requirements are different.
 Please select your payment method: [] cheque, [] cash, [] Interac transfer to below email (please use password “vendor2019”).

A Wellington-Dufferin-Guelph Public Health *Farmers' Market Application* must be submitted and acknowledgment received prior to attendance at the Market. The form is available from www.wdgppublichealth.ca/?q=forms.

I have read, understood and agree to the Rules and Regulations of the Rockwood Farmers' Market (overleaf). If selected as a vendor I shall be solely responsible for all necessary licenses, permits, inspections and certifications for the sale of my products and will comply with all applicable provincial and federal regulations regarding labelling, measuring, safety and health.

Vendor Name:

Vendor Signature:

Return by fax to 647-848-7745 or TheRockwoodFarmersMarket@gmail.com

ROCKWOOD FARMERS' MARKET RULES AND REGULATIONS (2019)

Market location, dates and times

- The 2019 Rockwood Farmers' Market ("RFM" or "Market") will be held on the grounds of St John's Anglican Church, at the corner of Main and Alma St in Rockwood.
- The Market will operate on Wednesdays from 4pm to 7pm, rain or shine.
- The season will run from June 12 to Oct 9, 2019 (18 weeks).

Vendor responsibilities

- Fee payment: All applicable fees are payable prior to first market attended. Early bird fees are due by March 31st.
- Insurance: Liability insurance is the responsibility of the individual vendor. RFM bears no responsibility for any vendor's property at the market. Vendors must provide proof of insurance.
- Products: A detailed list of products intended to be sold at the Market must be provided in advance. Vendors wishing to add/change their list are kindly requested to inform the Market, so that we may reduce overlap with other vendors while providing our guests with a wide selection of products.
- Permits: Vendors are responsible for obtaining all required licenses, permits, inspections and certification for the products they will be selling. The Wellington-Dufferin-Guelph Public Health Farmers' Market Application must be completed with this Application and kept current.
- Compliance: Vendors must fully comply with the Rules and Regulations as set out in this document or as amended from time-to-time. Failure to do so may be grounds for termination of the Vendor Contract.
- Punctuality: Vendors are to set up their allocated stall no later than 3:45pm on the day of the market. If unable to attend, vendors must notify the RFM prior to set up time. Vendors must keep their stall open for the entire time of the market. Vendors may not begin to tear down before end of the market. Stalls must be packed up and cleared immediately after the market close and no later than 8pm.
- Loading/unloading: Driving is forbidden on the lawns. Temporary parking for loading/unloading is permitted in the designated loading/unloading area.
- Displays: Vendors are responsible for providing their own set up, including tables, chairs, and tents with secure anchors. Each Vendor's business name and contact information must be prominently displayed.
- Refuse: Stalls must be kept clean, and vendors must take away all refuse bags with them at end of market day and clear up around their stall area.
- Food Safety: Every person handling food products must maintain a high standard of personal hygiene and cleanliness and abide by the appropriate health and safety regulations.

Vendor Application

- All Vendors must maintain an application form on file with the RFM that is correct and kept up-to-date. All products being sold at the market must comply with applicable Provincial and Federal regulations regarding labeling, measuring, safety, etc.

Prohibited items

- No alcoholic beverages are permitted for consumption or sale at the Market.
- Smoking is not allowed on the premises.